

ECI REGIONAL PLANNING DISTRICT
BOARD MEETING – 1st Quarter / 2019
TUESDAY, FEBRUARY 19TH, at 3:00 P.M. – DELAWARE COUNTY
Innovation Connector – 1208 W White River Blvd - Muncie

Present: Bill Hess, Shane Middlesworth, James King, Marta Moody, Randy Geesaman, Tonya Hiatt, Randy Dunnuck, Don Wimmer, Bob McNutt, Jane Sickman, Wayne Bailey, Jeff Larrison, Pete Peterson, Kenny Birk, Bill Walters, Angie Moyer

1. **Welcome/Introductions:** Bill Hess called the meeting to order and welcomed everyone.
2. **Roll Call:** Walters completed the roll call with those present noted above.
3. **Approval of November 13th, 2018 minutes:** King motioned to approve minutes. Middlesworth seconded. Motion carried.
4. **Approval of December 10th, 2018 Special meeting minutes:** Hiatt motioned to approve minutes. Middlesworth seconded. Motion carried.
5. **Treasurers Report through January, 2019:** Middlesworth gave the Treasurer's Report by reviewing the Balance Sheet and the Profit & Loss. Walters explained if profit and loss does not match it is due to payroll taxes that are paid quarterly. King motioned to approve. Hess seconded. Motion carried.
6. **Elam Presentation:** Walters introduced James Hogan and William Hampton from the Elam Group. Hogan gave presentation in regards to how Elam Group can provide services to communities for Brownfields Programs. Hampton shared his Brownsfield success story for the City of Noblesville. See attached powerpoint presentation.
7. **Board President Report:** Hess suggested that the board should increase the phone allowance for Walters and explained Walters workload has increased and needs more help. He is looking for suggestions to increase funding.
8. **Executive Director Report:** Walters shared a list of projects, meetings and highlights of his work. See attached list.
9. **New Business**
 - a. **Washington DC trip June 12-14, 2019:** Walters provided dates of this trip. Currently 10 people have reserved a spot and he has 3 more available spaces. He would like to get the reservations finalized to be able to purchase tickets at the end of the month.
 - b. **Blackford County broadband meeting:** Walters discussed how to make the program successful. He would like to hit the ground running, instead of waiting 30 years to complete. He would like to get this up and running in 3 to 6 years, which includes both residential and commercial along with elected officials support. He explained key players that need to be involved such as schools, elected officials, vendors and emergency services.
 - c. **Fire Territory for Washington and Harrison townships:** Walters explained he is currently working to bring both townships together to form a fire territory.
 - d. **Merchant McIntyre agreement – Partnerships:** Walters explained that the contract with Washington Lobbyist has expired and needs renewed and he is looking for partnerships. Currently Delaware County and the City of Portland are partners. Geesaman and Hess explained the importance of this agreement. King said it is well worth the money and time.
 - e. **Resolution 2019-001:** Walters explained this resolution is amending and replacing Resolution 2018-001. King motioned to approve. Hess second. Motion Carried.

f. Fill Vacant Executive board positions: Walters gave an overview of the vacant positions. Blackford County appointed John Oxley. Delaware County appointed Ryan Ballard. Grant County appointed Don Wimmer.

g. New Mission statement: Walters read proposed updated mission statement. King motioned to approve. Hiatt seconded. Motion Carried.

8. Old Business

a. USDA BEST grant update: Walters explained he has scheduled 4 kick-off workshops, kick-off meetings at Hartford City, City of Montpelier, City of Winchester and the City of Portland. He will provide an update at the May quarterly meeting.

b. Grant and Delaware Counties EDA Update – I69 Committee: Walters explained the awarded grant and that he is gathering appointment letters. He explained that this project needs to move quickly and find a planning consultant soon. Also, this committee is coordinating with the EDA, BSU, and INDOT.

c. Website update: Walters explained the ECIRPD website will go live soon and recommends the members review the new website. He also mentioned to let him know of any suggestions or corrections.

d. RFP Updates: Walters explained he had 8 property tax certificates and 6 are back on the tax roll. He is currently working on the remaining 2 properties. He requested lists of property tax certificates from Blackford and Grant County to help blighted properties back on the tax rolls. Delaware County has already provided a list. Hess asked if Walters has a total of generated revenue and how many jobs have been created. Walters will need to gather this information for the next meeting in May.

e. Appointment Documents: Walters explained the importance of having these forms submitted.

f. SBOA Update: Walters explained the SBOA report and it is available for review. He explained the 2 findings. A discrepancy of how the payroll taxes were reported and that he will be creating an internal control policy for adoption at the next meeting.

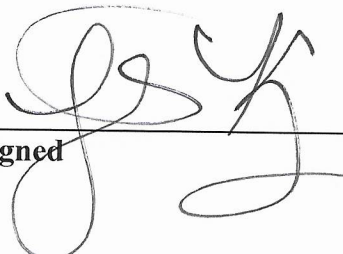
g. EPA Brownfield grants for Grant County – City of Portland: Walters explained Grant County is on hold. He is working on a Brownfield Grant for the City of Portland.

h. Montpelier IDEM TBA grant: Walters explained currently this project is on hold. Mayor Bantz is working with the property owner.

9. Roundtable Discussion: Hess highlighted that because of their success this has increased Walters workload.

10. Adjournment: Hess adjourned the meeting.

Signed _____

A handwritten signature in black ink, appearing to be 'J. J.', written over a horizontal line.