

MINUTES

ECI REGIONAL PLANNING DISTRICT
BOARD MEETING – 2nd Quarter / 2019
TUESDAY, MAY 14TH, at 3:00 P.M. – DELAWARE COUNTY
Innovation Connector – 1208 W White River Blvd – Muncie

Present: Katie Madaj, Mayor Randy Geesamen, John Oxley, Ryan Ballard, Randy Dunnuck, Jane Sickman, Teresa Welsh, Wil Hampton, Brenda DeVries, Marta Moody, Pete Peterson, Chris Crabtree, Rich Lee, Tom Borchers, Bryce Conyers, Robert McNutt, Donald Wimmer, Kevin Mahan, Jeff Larrison, Stephen Zins, Shane Middlesworth, James King, Rich Lee, Melanie Wright, Leslie Mathewson, Earnie Holtrey, Brad Bookout, Bill Walters, and Angela Moyer

1. **Welcome / Introductions:** Marta Moody welcomed everyone to the meeting and introductions were made around the room.
2. **Roll Call:** Walters completed roll call with those present listed above.
3. **Approval of February 19th, 2018 minutes:** King motioned to approve. Middlesworth seconded. Motion carried.
4. **Treasurers Report through April, 2019:** Middlesworth gave the Treasurer's Report by reviewing the Balance Sheet and the Profit & Loss Sheet. Middlesworth explained profit & loss does not match due to the taxes being paid quarterly. King motioned to approve. McNutt seconded. Motion carried.
5. **State Legislator's presentation:** Walters introduced Melanie Wright (House District 35) and Kevin Mahan (House District 31). Wright and Mahan gave a legislative update and answered questions.
6. **Board President Report:** Moody had nothing to add.
7. **Executive Director Report:** Walters gave summary of executive director's report.
8. **New Business:**
 - a. **ECIRPD Community Development Corp.:** Bookout explained that he set up a land bank to hold brownfield sites for repurposing. Leslie Mathewson stated that we need appointments to the board and approve bylaws. King motioned to approve bylaws. Oxley seconded. Motion Carried. Walters asked for volunteers to be appointed to the new board and this board will meet annually. Volunteers are James King, Shane Middlesworth, Ryan Ballard, Jane Sickman, and John Oxley.
 - b. **Credit Card Resolution:** Walters explained that per the SBOA Audit that a credit card resolution is required and is due by June 30, 2019. Lee motioned to approve

resolution and King seconded. Motion carried.

c. Internal Controls Ordinance: Walters explained that per the SBOA Audit that an ordinance is required and due by June 30, 2019. King motioned to introduce ordinance for 1st reading and Ballard seconded. Ballard motioned to suspend rules for a second reading and King seconded. Motion Carried. King motioned to approve ordinance and Middlesworth seconded. Motion carried. Walters also explained that Bookout, Walters and Moyer have been certified. He asked Mathewson if his bookkeeper should be certified and she said she would look into this for him.

d. Purdue Internship: Walters explained that Purdue University was taking applications for a summer intern for a 50% match. He stated that the ECIRPD did not have funds to hire an intern. Purdue offered to pay 100% up to \$5,000.00. Walters hired Tyler Walter and he will begin working June 10, 2019. The intern will be working on the I-69 project and coordinating quarterly elected official dinners.

e. Selma Street Light Grant: Bookout explained he submitted a USDA grant application for street lights for \$90,000.00. He anticipates receiving a response in 60 days. He also noted that if anyone else is interested in this type of grant to let him know.

f. Albany Pedestrian Bridge Project: Bookout explained he is working with the Town of Albany and United Consulting to prepare a grant application for spring 2020 consideration to assist with funding a pedestrian bridge in the town park.

g. \$1.5 Million RDA Grant Management: Bookout applied for and received \$5,000 from Ball Bros. Foundation to hire an OCRA Certified Grant Administrator.

h. RDA awarded \$217k to Jay, Blackford & Henry Co.: Bookout explained the City of Portland applied and was awarded funding. Bookout would like Blackford County to apply.

9. Old Business:

a USDA BEST grant update: Bookout explained that he received funding for small business counseling. He is working with Ted Baker from the Innovation Connector to expand services to the rural communities. Baker has held a meeting in Montpelier and has upcoming meetings in Portland and Winchester. This is a 2 year program.

b. Grant and Delaware Counties EDA Update – I69 Committee: Walters shared that he held the a kick off meeting and was well attended with lots of great discussion. Preparing for an RFP to select a consultant and will keep the board updated.

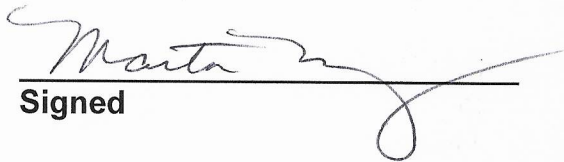
c. Washington DC Fly-In June 12-14.: Walters asked for anyone that is attending the trip to submit emergency medical forms.

d. Fire Territory Washington and Harrison Townships: Walters explained this project is still ongoing but is a slow process.

e. Merchant McIntyre agreement: Bookout explained that Delaware County pledged \$40,000.00, Ted Baker pledge \$15,000.00 and Mayor Geesaman would like to assist in funding and is waiting on approval for \$5,000.00 to \$10,000.00. Bookout also explained to the committee that Merchant McIntyre facilitated congressional meetings for the I-69 impact study.

10. Roundtable Discussion: Walters introduced affiliate members.

11. Adjournment: King motioned and Middlesworth seconded.

A handwritten signature in cursive script, appearing to read 'Marta', is written over a horizontal line. The signature extends to the right of the line and loops back under it.

Signed

