

ECI REGIONAL PLANNING DISTRICT
EXECUTIVE BOARD MEETING – 1st Quarter/2019
TUESDAY, FEBRUARY 19TH, at 2:30 P.M. – DELAWARE COUNTY
Innovation Connector – 1208 W White River Blvd – Muncie

Present: Bill Hess, Shane Middlesworth, James King, Marta Moody, Randy Geesaman, Tanya Hiatt, Bill Walters, Angie Moyer

1. **Welcome/Introductions:** Bill Hess called the meeting to order and welcomed everyone.
2. **Roll Call:** Walters completed the roll call with those present noted above.
3. **Approval of November 13th, 2018 minutes:** King motioned to approve minutes. Middlesworth Seconded. Motion carried
4. **Treasurers Report through January, 2019:** Middlesworth gave the Treasurer's Report by reviewing the Balance Sheet and the Profit & Loss. King Motioned to approve. Hiatt Seconded. Motion carried.
5. **Board President Report:** Hess recommends that Walters needs additional help and increased funding. Walters explained the grants that he is currently working on and gathering additional affiliate members. Walters said he is open to suggestions and recommendations. Geesaman suggested giving Bill a raise.
6. **Executive Director Report:** Walters shared a list of projects, meetings and highlights of his work. See attached list.
7. **New Business**
 - a. **Washington DC trip June 12-14, 2019:** Walters provided dates of the trip.
 - b. **Blackford County broadband meeting:** Walters explained the meeting was very positive and enjoyed the educational side provided by the Purdue Extension Office. Hess discussed the governors plan promoting rural broadband.
 - c. **Fire Territory for Washington and Harrison townships:** Walters will facilitate a meeting.
 - d. **Merchant McIntyre agreement – Partnerships:** Walters explained he is still looking for partnerships. Currently Delaware County and the City of Portland are partners. He explained now is the time to join.
 - e. **Resolution 2019-001:** Walters explained this resolution replaces Resolution 2018-001. Some minor revisions were made per the EDA agreement.
 - f. **Fill Vacant Executive board positions:** Walters gave an overview of vacant positions and will need these filled during the full board meeting.
 - g. **New Mission statement:** Walters explained representation has changed and needs to be reflected in the Mission Statement. See attached
8. **Old Business**
 - a. **USDA BEST grant update:** Walters explained he has scheduled 4 kick-off meetings at various locations.
 - b. **Grant and Delaware Counties EDA Update – I69 Committee:** Walters explained he is gathering committee members
 - c. **Website update:** Walters explained that the ECIRPD website is being updated and will go live very soon.
 - d. **RFP Updates:** Walters explained he has completed 6 of the 8 properties. 6 properties have been transferred (1 has been issued by RFP but waiting on IDEM for no further action

letter. The only outstanding property is a gas station located at 501 W. Jackson Street. He is working with IDEM on 1st and 2nd phase and is coordinating with a church that would like to create a community raised garden bed at this location.

e. Appointment Documents: Walters explained forms need to be submitted.

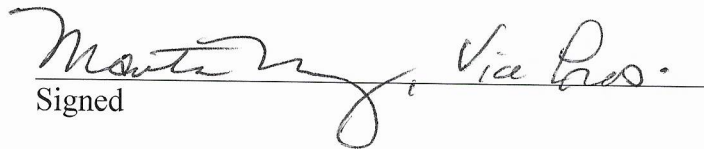
f. SBOA Update: Walters explained the 2 SBOA findings and the report is available if anyone would like to review. He also explained that he will prepare an internal control policy for approval at the next meeting.

g. EPA Brownfield grants for Grant County – City of Portland: Walters explained that at this time he is not working on the grant application for Grant County due to their lack of available personnel. Walters is currently working on a \$350,000.00 grant for the City of Portland

h. Montpelier IDEM TBA grant: Walters explained this project is on hold at this time. Mayor Bantz will be going in another direction due to current property owner concerns.

9. Roundtable Discussion: Nothing to discuss.

10. Adjournment: Hess adjourned the meeting.

A handwritten signature in cursive script, appearing to read 'Montgomery, Via Pro.', is written over a horizontal line.

Signed